

Catholic School Advisory Committee
In person – September 21, 2023 6:30 pm St. Columban School Library
Agenda

Attending: Claire Krempien, Amanda Linton, Katie Wydeven, Kristin Schoonderwoerd, Jenny Feltz, Julie Schoonderwoerd, Cheryl Coyne, Gwendolynn Boughen, Julie Ryan, Hope Shantz, Amy Ritz, Kay Cox, Jessie Nyland, Dayna Mahon, Michelle VanLoon, Dan Gracey

Regrets: Lisa Seyler, Kelly Drummond (resigning), Sarah Moylan, Amy Burtenshaw (resigning), Katie Louwagie, Kim Renne, Kim De Groot (will join if online)

1. Opening Prayer & Introductions: Led by Dan

2. Approvals

- Approval of May 11, 2023 minutes. Hope 1st, Cheryl 2nd
- Approval of September 21, 2023 agenda. Amanda 1st, Kristin 2nd

3. Business arising from the minutes

- Fall Open House – Wed Sept 27/23, 5-7pm. Carolyn has requested milk donations. CSAC to pay for food and water. Claire to advise if beverages need to be picked up. Approx budget is \$650, if higher cost Dan will reach out. Request to go out Sep 22 to ask for RSVPs. Plan to have pizza at both locations. Katie & Gwendolynn will run Dublin. Amanda & Julie will run St. Columban.
- CSAC promotions/social media – Dan approved a CSAC member(s) acting as social media representative. Comments will be turned off on posts. Dan would like initial approval on postings until comfortable.
- WAAG – feedback – Shortened version is preferable. Dan will look into a version that is not a link requiring download.

4. Treasurers Report - \$6545.22 total. Expenditures at end of last year included hockey nets, grad composites, athlete awards. \$608 left in Flip Give account, Dayna has requested pay out and will verify receipt with Carolyn. \$5000 to come from hot lunch fund as agreed upon last year with Sharon. Overall total \$11,545.22 available. Usual contributions for this year will be St. Andre Bassette \$300, Christmas Dinner \$450-\$650, Shrove Tuesday \$200, Grad composites \$800 max, Mitchell Music Festival \$50 and school open house \$650..

5. Principals Report

- Guidelines will be strongly enforced on yard rules and bus in next few week due to some recent issues to start the year.
- We are blessed to have monthly masses continuing.
- Catholic Parent Involvement Committee (CPIC) would like a representative from each school. First meeting is Tuesday Nov 14. Contact Dan if interested. Meets 4x per year. Michelle may consider.
- Perth Huron United Way is a board suggested organization to support along with Terry Fox and St. Vincent de Paul Society.
- Field trips must have direct connection to curriculum to be approved. Unfortunately many trips we have enjoyed in the past will no longer be approved. Ratios have also tightened so volunteer support is needed.

6. New Business

- **St. Andre Bassette** – Claire motion to donate \$300, Amanda 2nd, all in favour. Staff members will make an anonymous recommendation for families for support as needed.
- **CSAC elections**
 - **Chair** – Claire resigning, Claire nominated Amanda, accepted.
 - **Secretary** – Amanda moving to chair. Claire nominated Dayna, accepted.

- **Treasurer** – Claire nominated Julie, accepted.
 - **Social Media Representative** – Gwendolyn & Amy will co-represent.
 - **Parish Rep** Michelle will remain in position.
 - **Staff Rep** – Hope will remain on for St. Patrick's. Dan will look into a rep for St. Columban.
 - **Fundraising**
 - Dan suggested an online silent auction as a potential large fundraiser to consider as opposed to smaller more frequent fundraises.
 - Fundraisers and what we are fundraising for to be discussed in detail at future meetings.
 - Hope will present a wish list at next meeting for St. Patricks.
 - Major known goal is another swing set this year at St. Columban.
 - **Spirit Wear** – we did not offer in 2022 school year. Dayna has information and will continue as rep. Two week turnaround for order return. Dayna will prepare a flyer for open house, orders to be placed on School Cash Online. Oct 13 deadline for orders.
 - **Snack Program** – Kay Cox will organize this year and set up a Whats App chat for all snack committee members. Dayna will discuss urgent snack cupboard needs with administration and handle first purchase.
 - Amanda will set up a Whats App chat for all CSAC members to continue correspondence and voting when required outside of formal meetings. This will ease the volume of email between members and administration. Amanda to take decisions to Dan as needed from that chat.
- 7. Date of next meeting** – Planning to have one online meeting this year but majority will be in person at this time. Nov 2/23 at 6:30pm, in person at St. Columban library.
- 8. Adjournment** – Motion by Claire, 2nd by Michelle.